



Part-time Instructional Aide

Riverside School is a private school that serves students in grades K-8 with dyslexia and similar language-based learning differences. We provide one-on-one reading instruction, small class sizes, and a nurturing environment so that students can return to mainstream education fully prepared to realize their highest potential.

Riverside is accepting applications for a part-time Instructional Aide to serve in multiple, instructional areas, including classroom support, computer lab monitoring, and student supervision.

Description:

- 20-25 hours per week, scheduled weekly during school-day hours (8 AM to 3:00 PM)
- This position reports to the Associate Head of School

Qualifications:

- High school diploma, GED, or equivalent required, college experience preferred
- Recent child supervision experience a plus (camp, daycare, and/or preschool)
- Current CPR certification or willingness to acquire
- Strong technology skills, including: Google Suite, Microsoft Office, & Zoom
- Excellent verbal communications skills
- Ability to problem solve

Responsibilities:

- Establishes and maintains a safe and healthy nurturing environment for children
- Attends staff meetings, school programs, and in-service trainings, as needed
- Computer lab needs may include cleaning equipment between groups of students, technological trouble-shooting, and monitoring behavior
- Classroom support needs may include oversight of groups of students, assisting the transition of students between classes, and implementing instruction

To apply, send a cover letter, resume, and three references to info@riversideschool.org.