



Classroom Teacher

Riverside School is a private school that serves students in grade K-8 with dyslexia and similar language-based learning differences. We provide one-on-one reading instruction, small class sizes, and a nurturing environment so that students can return to mainstream education fully prepared to realize their highest potential.

Description:

- Monday – Friday, 7:45 a.m. – 3:45 p.m. when school is in session (not breaks or summer, unless otherwise directed)
- This position reports directly to the Director of Curriculum.

Qualifications:

- Valid special education license or provisional license
- Highly-motivated and able to work independently.
- Excellent oral and written communication skills.
- Self-confident, adaptable, and able to work collaboratively with and garner the respect of fellow teachers.

Responsibilities:

- **Manage a Homeroom of up to 12 Students**
 - Supervise homeroom and homeroom activities
 - Act as an advisor to homeroom students
 - Establish supportive, trust-based coaching/counseling relationships with students
 - Become familiar with each student's case file including biographical history, family circumstances, health and treatment history, testing records, school history, diagnostic and achievement test results, and learning strengths and weaknesses
 - Act as the main communication channel with students' parents
 - Maintain regular, open communication with parents
 - Conduct conferences with students' parents
- **Teach Assigned Classes**
 - Plan, prepare, and deliver lesson plans and instructional materials that facilitate active, multisensory learning
 - Submit weekly lesson plans
 - Manage student behavior in the classroom by establishing and enforcing rules and procedures
 - Observe, monitor, and evaluate the progress of individual students and use the information to adjust teaching strategies
 - Use relevant technology to support and differentiate instruction
 - Maintain accurate and complete records of students' progress and development
 - Contribute annual goals to the students' instructional plans

- Document progress on progress notes, interims, and report cards
- Communicate necessary information regularly to students, colleagues, and parents regarding student progress and student needs
- **Share Extra Duties and Responsibilities**
 - Promptly perform lunch, recess, kitchen, morning, and afternoon duties
 - Participate in occasional activities such as evening programs, committee meetings, special events, field trips, and weekend programs
 - Support the students' Riverside extracurricular activities
 - Serve on curriculum committees, task forces, and planning groups as requested
 - Participate in Staff Meetings
 - Participate in Teaming Advisories and implement recommendations
 - Consult with LF instructors
- **Meet Professional Training Requirements**
 - Attend training workshops, conferences, webinars, or professional organization meetings for the purpose of professional advancement

Other Duties as Assigned:

- Possibility of additional hours for special projects, as directed by the Head of School